

71 Parker Rd. Lancaster, MA 01523 774-452-5443  
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## Lucas D. Elliott – Resume

*References available upon request*

### Skills

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Tech Support – Technician – Cashier – Excellent Customer Service – Friendly – Patient  
Dependable – Motivated – Ham Radio Operator W1BTR – Minor Circuitry Experience

### Experience

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4/2021- **Present** I Am T Shirts Charlton, MA

#### Marketing Coordinator – Part Time

- Create and manage social media presence
  - Communicate and plan with marketing agencies
  - Manage and design marketing strategies
  - Curate social image and direct towards target audiences
  - Collaborate marketing opportunities
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12/2019 – 09/2021 Target – Guest Service Leominster, MA

#### Guest Services Team Member

- Provide advice support to guests
  - Solve Problems on-the-fly to provide good service and keep integrity
  - Connect guests to proper departments over phone
  - Manage department without assistance and close department
  - Sort high-value merchandise and keep it secure
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7/2019 – 11/2019 Stop & Shop Pharmacy Shrewsbury, MA

#### Pharmacy Technician

- Type, Fill, and organize prescriptions
  - Check out customers and request refills
  - Keep pharmacy front clean and organized
  - Keep customer personal info and medical data secure
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8/2017 – 11/2019 Stop & Shop Shrewsbury, MA

#### Cashier / Customer Service

- Work in both regular and self-check out

- Work with customers to resolve issues
  - Help maintain front end both in merchandising and cleaning
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2/2016 – **Present**

IT Command

Lancaster, MA

### **Co-Founder & Current Owner**

- Provide technical computer and phone support to customers
  - Test network and system security
  - Deploy networks in homes and businesses
  - Provide training on hardware and software
  - Advise customers of products that best fit their needs
  - WordPress website creation, hosting, and management
  - Windows and Unix OS installations
  - Reverse-Proxy secure https setup
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3/2019 – 6/2019

Shrewsbury Public Library

Shrewsbury, MA

### **Tech Support Drop-In Intern**

- Provide technical support to customers
  - Repair and manager library computers
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3/2015 – 11/2017

TNF Organizers

Shrewsbury, MA

### **Organizer's Assistant**

- Assisted with set-up and break down of spaces
  - Worked on painting and cleaning projects
  - Helped in both indoor and outdoor maintenance
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8/2013 – 6/2017

Chapel of the Cross

Westborough, MA

### **Sunday School Team Leader**

- Taught lessons and activities to elementary students
  - Worked with the same group of kids, from kindergarten to third grade
  - Developed mentor relationships with students and assisted in creating lesson plans
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## **Education**

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- Elliott Family Academy High School – graduated 2019 – 4.0 GPA
- Attending Liberty University Online – Communications Degree – Currently 3.8 GPA

## **Other Experience**

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- Licensed General Radio Operator – W1BTR (Radio com experience). <https://w1btr.com>
- CPR Certification – expired during covid but willing to renew if needed.